



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 08 April 2025 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**02 April 2025**

## AGENDA

<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 11 February 2025 & 11 March 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the extraordinary meeting of the Council held on 26 February 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
<b>5.</b>	<b>Finance &amp; Accounts</b>
	<b>Accounts:</b> To approve accounts retrospectively for payment from 01 March 2025 to 31 March 2025 To receive details of receipts from 01 March 2025 to 31 March 2025 To note the bank reconciliation at 31 March 2025 <b>Forecast:</b> To review the forecast <b>Business Continuity Plan:</b> Review (circulated before meeting) & amend or approve.

<b>6.</b>	<b>Document Review</b>
	To review and approve the Financial Regulations amended by Parkinson Partnership LLP for NALC on the 5 <sup>th</sup> March 2025.
<b>7.</b>	<b>OSH</b>
	<b>Removal of Check Meter:</b> Approve quote received. One quote for £232.80 has been received. CW will investigate the value of the check meter and see if it can be sold once removed. <b>Painting Interior of OSH:</b> Project Possible (Crown Paints), MG has been advised that 60 litres of paint is sufficient for the interior painting of OSH. Can possibly get cream, does the council want to pursue this? There will be no cost to the PC for the purchase of the paint.
<b>8.</b>	<b>Playing Field/Pavilion/Car Park/Toilet Block</b>
	<b>Dog Waste Bins:</b> Update - CW <b>Car Park Edging:</b> There are concerns regarding the edging of the newly surfaced pavilion car park, which may not be enough to stop the edge from eroding away. <b>Adult Gym Equipment - 1:</b> Approve payment of invoices (circulated). <b>Adult Gym Equipment - 2:</b> Approve the purchase of two extra pieces of equipment that were out of stock when the original order was placed (quote circulated). <b>Adult Gym Equipment, Rig:</b> Approve notice for the rig asking residents not to use it during cricket matches for safety reasons. <b>Dog Mess Signs &amp; Old Orchard Play Area Signs:</b> Need to be installed, discuss options available.
<b>9.</b>	<b>Climate Action Group (CAG)</b>
	KO is requesting PC approval to apply for a grant to tidy up and re-wild Trafalgar Wood. That would include putting in bird boxes, insect homes, etc. The tidying up would involve resetting the gate and the notice, sorting out some of the brambles, and clearing the footpath. KO is requesting approval to clear, strim, cut out sections and plant seeds on plots 5E & 6E at the allotments.
<b>10.</b>	<b>Speed Watch Report</b>
	<b>Report:</b> – CR.
<b>11.</b>	<b>Annual Parish Meeting (APM)</b>
	Decide on who will be invited to speak at the APM. Nominate someone to organise refreshments.
<b>12.</b>	<b>Bench Lower Green</b>
	Discuss/approve replacement - CW
<b>13.</b>	<b>V.E. Day</b>
	KO has requested a donation of £75 towards V.E. Day celebrations. Purchase of a V.E. Day flag costing £19.99 from the RBL - MG
<b>14.</b>	<b>Allotments</b>
	Approval to purchase 150m roll of weed suppressant fabric and 100 securing pegs for the delivered price of £78.97 - CW
<b>15.</b>	<b>Ideas for the Future</b>
	Discuss reaching out to the villagers to understand what the residents would like to see in the village over the next few years.

<b>16.</b>	<b>Planning</b>
	<p>There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed.</p> <p>Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.</p>
	<p><b>Application: 25/00576/FULL</b></p> <p>Proposal: Separate access for the new dwelling, approved under 22/03083/FULL &amp; change of use of Crofton from annexe to dwellinghouse, together with single storey extension.</p> <p>Address: Croften, Lomas Lane, Sandhurst, Cranbrook, Kent, TN18 5PT</p> <p>Comments: 07 April 2025</p> <p><b>The Farm Shop:</b> Concerns have been raised regarding littering, fly tipping and the general safety of the building. Should TWBC be contacted regarding notifying the owners of these issues?</p>
<b>17.</b>	<b>Correspondence to Clerk</b>
	A resident of Back Road has complained that the grass cutting team started strimming outside the OSH at 7.25am on Friday. This resident felt it was unnecessarily early and woke her up.
<b>18.</b>	<b>Public Intervention</b>
	The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	<b>Date of Next Meeting</b>
	<ul style="list-style-type: none"> <li>• 13 May 2025 – Annual Parish Council Meeting</li> <li>• 10 June 2025</li> <li>• 24 June 2025 – Annual Parish Meeting</li> <li>• 08 July 2025</li> <li>• August – No meeting</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC:** County Cllr Seán Holden  
Borough Cllr Ellen Neville  
Borough Cllr Tom Dawlings  
Borough Cllr Beverley Palmer