



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 11 November 2025 at 19.00 hrs**, when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**  
**05 November 2025**

## AGENDA

Item	
<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 14 October 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
<b>5.</b>	<b>Finance &amp; Accounts</b>
	<b>Accounts:</b> To approve accounts retrospectively for payment from 01 October 2025 to 31 October 2025 To receive details of receipts from 01 October 2025 to 31 October 2025 To note the bank reconciliation at 31 October 2025 <b>Forecast:</b> To review the forecast

	<b>Budget 2026/27:</b> Items to be included
<b>6.</b>	<b>GDPR/Social Media</b>
	GDPR, Assertion 10 in the 2025/26 Annual Governance and Accountability Return (AGAR) Review and approve Social Media Policy.
<b>7.</b>	<b>Pavilion</b>
	Discuss water system options available, update – DR/NSM
<b>8.</b>	<b>Grass Cutting Contracts</b>
	Draft document for review and approval prior to distribution to potential grass cutting contractors."
<b>9.</b>	<b>Old Orchard Play Area/Playing Field</b>
	Review/Approve quote received for replacement swing seat - CR
<b>10.</b>	<b>Tree Survey</b>
	Survey of parish trees – update JH.
<b>11.</b>	<b>Pump Track</b>
	Update on progress - JG
<b>12.</b>	<b>Speedwatch</b>
	Report - CR
<b>13.</b>	<b>Bench Lower Green</b>
	Agree locations of replacement benches CW/MG
<b>14.</b>	<b>Adult Gym Equipment</b>
	Review/approve quotes for annual safety inspection.
<b>15.</b>	<b>Planning</b>
	There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed. Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.
	<b>Application:</b> 25/02332/FULL <b>Proposal:</b> Demolition of remaining parts of existing hopper hut and construction of new building for holiday accommodation with associated amenity/parking areas, pedestrian track, refuse and cycle store. <b>Address:</b> Land At Hinxden Farm , Hinksden Road, Benenden, Kent, TN17 4LE <b>Comments:</b> 11 November 2025, extension granted until 13 November 2025.
	<b>Appeal:</b> 25/00576/FULL <b>Proposal:</b> Separate access for the new dwelling, approved under 22/03083/FULL & change of use of Crofton from annexe to dwellinghouse, together with single storey extension (linked to appeal APP/M2270/W/25/3374474). <b>Address:</b> Croften Lomas Lane Sandhurst <b>PINS Ref No:</b> APP/M2270/W/25/3374473
	<b>Appeal:</b> 25/01334/FULL <b>Proposal:</b> Removal of Condition 8 (requirement for annexe to be used for ancillary purposes/annexe use only in conjunction with the residential use of the new dwelling) of Planning Permission 22/03083/FULL (linked to appeal APP/M2270/W/25/3374473). <b>Address:</b> Croften Lomas Lane Sandhurst

	<b>PINS Ref No:</b> APP/M2270/W/25/3374474
<b>16.</b>	<b>Correspondence to the Clerk</b>

**Julie Horan**

Clerk to Sandhurst Parish Council

**CC: For Information**

County Cllr Claudine Russell  
 Borough Cllr Ellen Neville  
 Borough Cllr Beverley Palmer  
 Borough Cllr Tom Dawlings