



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Cranbrook, Kent TN18 5JS 01580-850273

## To: Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 13 June 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**07 June 2023**

## AGENDA

### Parish Council Meeting

### 13 June 2023, 7.00pm

Item:	
1.	<b>Apologies for Absence</b>
	As reported at the meeting
2.	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
3.	<b>Public Intervention</b>
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
4.	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 09 May 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy.

5.	<b>Matters Arising</b>
	Old Orchard Playground Fence update - CR Phonebox repurposing - CR Resurfacing Marsh Quarter Lane Car Park - DR OSH layout changes - MG Speakers APM - JH
6.	<b>Councillor Intervention</b>
	KCC Councillor Holden TBC TWBC Councillor Bland TBC
7.	<b>Finance &amp; Accounts</b>
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 May to 31 May 2023. To receive details of receipts in from 01 May to 31 May 2023. To note the bank reconciliation at 31 May 2023.  To review and approve current direct debits.  Year End 2022/23 To receive the final reconciliation of accounts for 2022/23  Financial Documents Relating to 2022/23 <ul style="list-style-type: none"> <li>• To review Annual Internal Audit Report</li> <li>• To approve Governance Statement</li> <li>• To approve Accounting Statement</li> </ul>
8.	<b>OSH</b>
	To retrospectively approve quote received for repairs to the central heating system at the OSH. To discuss the cleaning quotes received for cleaning the OSH and make decision.
9.	<b>Traffic Speed Warning Signs</b>
	Update on progress - JH
10.	<b>Highway Improvement Plan (HIP) for Sandhurst</b>
	To review priorities and approve a Highway Improvement Plan.
11.	<b>Termination of No.5 Bus Service to Sandhurst</b>
	Update/response on correspondence sent to Arriva and KCC on 11th May and 31st May.
12.	<b>Pavilion/Toilet Block</b>
	To discuss and approve the re-opening of the toilet block. To discuss and approve the cleaning schedule for the pavilion and toilet block.
13.	<b>Neighbourhood Plan</b>
	Update from Neighbourhood Plan Steering Group and Visioning Event - KO Parishwide Guidelines and Codes Draft report for councillor comments.

	Funding of Neighbour Plan - KO has identified a possible shortfall between total cost of NP and available funds from Locality.
14.	<b>Allotments</b> Update from the Allotment Committee - KO Discuss and approve fixing wire mesh to the bottom of the allotment gate.
15.	<b>Website</b> Discuss improvement/redesign of current Parish Council website.
16.	<b>Planning Applications</b> Appeal A Ref: APP/M2270/C/20/3246942 Appeal B Ref: APP/M2270/C/20/3246943 Land south of Oakland's Farm, Bodiam Road, Sandhurst, Kent TN18 5LE Decision date: 04 March 2022 - 6 months compliance period. Update - JH
17.	<b>Correspondence to the Clerk</b>
	<b>Date of Next Meetings</b>
	<ul style="list-style-type: none"> <li>• 27 June 2023 - Annual Parish Meeting</li> <li>• 11 July 2023</li> <li>• August - No meeting</li> <li>• 12 September 2023</li> <li>• 10 October 2023</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
Borough Cllr Ellen Neville