



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 10 May 2022 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Catherine Catt : Parish Clerk**  
**3 May 2022**

## AGENDA

Item No	
1.	<b>Elections : Chairman &amp; Vice-Chairman</b>
	To receive nominations and elect: <ul style="list-style-type: none"><li>▪ Chairman</li><li>▪ Vice-Chairman</li></ul>
2.	<b>Apologies</b>
	<ul style="list-style-type: none"><li>▪ To receive apologies as reported at the meeting</li></ul>
3.	<b>Welcome New Councillor</b>
	<ul style="list-style-type: none"><li>▪ Cllr Julie Roper</li></ul>
4.	<b>Declarations of Interest</b>
	<ul style="list-style-type: none"><li>▪ To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests</li></ul>
5.	<b>Approval of Minutes</b>
	<ul style="list-style-type: none"><li>▪ To resolve that the Minutes of the meeting of the Council held on 12 April 2022 are a true record of the meeting.</li></ul>

	<ul style="list-style-type: none"> <li>To resolve that the Minutes of the meeting of the Planning Committee held on February 2022 are a true record of the meeting. Members are reminded the only issues relating to the minutes that can be discussed is their accuracy.</li> </ul>
6.	<b>Councillor Intervention</b>
	<ul style="list-style-type: none"> <li>KCC Councillor Holden - TBC</li> <li>TWBC Councillor Bland - TBC</li> </ul>
7.	<b>Finance</b>
	<u>Accounts</u> <ul style="list-style-type: none"> <li>To approve accounts retrospectively for payment from 1 April to 30 April 2022</li> <li>To receive details retrospectively of receipts from 1 April to 30 April 2022</li> <li>To note the bank reconciliation as 30 April 2022</li> </ul> <u>Year End 2021/22</u> <ul style="list-style-type: none"> <li>To receive the final reconciliation of accounts for 2021/22 Report will be circulated before meeting.</li> </ul> <u>Bank Account</u> <ul style="list-style-type: none"> <li>New signatory</li> <li>Bank reconciliation sign-off</li> </ul>
8.	<b>Annual Parish Meeting</b>
	<ul style="list-style-type: none"> <li>Date</li> <li>Agenda</li> <li>Speakers</li> <li>Refreshments</li> <li>Advertising</li> </ul>
9.	<b>Matters Arising</b>
	<ul style="list-style-type: none"> <li>Update on the Village sign – LE</li> <li>Update on Bollards – AK</li> <li>Update on Tree planting – CR</li> <li>Flag Pole Duties</li> </ul>
10.	<b>Renovation of Council Assets</b>
	To discuss proposals for the future of the toilet block.
11.	<b>Allotments</b>
	<ul style="list-style-type: none"> <li>Update on fence repairs – JH</li> <li>Use of small gate</li> </ul>
12.	<b>Planning Applications</b>
	<ul style="list-style-type: none"> <li>22/01067/FULL Proposal: Addition of two dormer windows, rear roof light and new back door: demolition of conservatory replaced with erection of single storey side extension; internal alterations. Sunnyside Cottage, Rye Road, Sandhurst, Cranbrook,</li> </ul>

	<p>Kent, TN18 5JW Comments due: 13 May 2022</p> <ul style="list-style-type: none"> <li>22/01150/PIP Proposal: Permission in Principle; stage one, demolition of existing garage and erection of new bungalow The Lawns, Rye Road, Sandhurst, Cranbrook, Kent, TN18 5PQ Comments due by: 24 May 2022</li> <li>22/01152/FULL Proposal: Demolition of existing rear outshot and construction of a new single-storey rear extension and a single-storey side extension with porch. Upper Green, Back Road, Sandhurst, Cranbrook, Kent, TN18 5JX Comments due by: 25 May 2022</li> </ul>
13.	<b>Correspondence to the Clerk</b>
	<p>To note any correspondence received by the Clerk</p> <ul style="list-style-type: none"> <li>Kemp &amp; Partners – Letter of thanks</li> <li>Ms Rutherford – Complaint about planting of trees on Upper Green</li> <li>Ms Rogers – Complaint about planting of trees on Upper Green</li> <li>Mrs Griggs – Request for funding towards cost of Jubilee Day</li> </ul>
14.	<b>Public Intervention</b>
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary
15.	<b>Date of Next Meeting</b>
	<ul style="list-style-type: none"> <li>14 June 2022</li> <li>21 June 2022 – Annual Parish Meeting</li> </ul>

**CATHERINE CATT**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
PCSO Fuller