



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 9 April 2019 at 19.30 hrs** when the business detailed on this Agenda will be considered:

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside [usually at 20.00 hrs] for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 4 Members.

Catherine Catt : Parish Clerk
2 April 2019

AGENDA

Item No	
04/19/01	Apologies for Absence
	As reported at the meeting.
04/19/02	Declarations of Interest
	To receive Declarations of Interest on Agenda items and Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
04/19/03	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 13 March 2019 and distributed to Members with this Agenda are a correct record. Members are reminded that the only issues relating to the minutes that can be discussed is to their accuracy.
04/19/04	Accounts
	▪ To approve accounts for payment ▪ To receive details of receipts in March 2019 ▪ To receive the reconciliation of the Council's accounts to the end of March 2019

	To approve new Clerk's access to Unity Trust Bank account to view and upload payments only
04/19/05	Corporate Governance
	To review and update : - Standing Orders - Financial Regulations - Financial Risk Assessment - Asset Register To formally consider and approve : - Level of reserves - Assets which should be included on the insurance schedule To confirm the Council is complying with the requirements of the Transparency Code
04/19/06	Training
	To approve CILCA Training for the new Clerk
04/19/07	Items for Information
	- Funding for Village Halls : Cllr O'Brien - Litterpick – date and equipment required : Cllr Kerry - Website Update : Clerk - Consider and agree speaker(s) for the Annual Parish Meeting on 4.6.19 : Chairman - Schedule to inspect play equipment : Cllr Robinson
04/19/08	Reports
	- Allotments : Cllr Oliphant-Robertson - Clock Tower : Cllr Hannocks - Lettings : Clerk - Old School Hall : Cllr Merritt - Speedwatch : Cllr Robinson - Sports Ground : Cllr Kerry - Transport : Cllr Cope
	Dates of Next Meetings
	14 May 2019 : Annual Parish Council Meeting 4 June 2019 : Annual Parish Meeting 11 June 2019 : Parish Council Meeting 9 July 2019 : Parish Council Meeting

CATHERINE CATT
Clerk to Sandhurst Parish Council

CC: For Information
County Cllr Seán Holden
Borough Cllr Godfrey Bland