



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 12 September 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**06 September 2023**

## AGENDA

Item	
1.	<b>Apologies for Absence</b>
	As reported at the meeting.
2.	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
3.	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 13 July 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the Planning Meeting held on 31 May 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy.
4.	<b>Councillor Intervention</b>
	KCC Councillor Holden TBC TWBC Councillor Bland TBC

5.	<b>Matters Arising</b>
	Phone Box Repurposing - Update Fencing Around Car Park Marsh Quarter Lane - Update
6.	<b>Finance &amp; Accounts</b>
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 July to 31 July 2023. To receive details of receipts in from 01 July to 31 July 2023. To note the bank reconciliation at 31 July 2023. To approve accounts retrospectively for payment from 01 August to 31 August 2023. To receive details of receipts in from 01 August to 31 August 2023. To note the bank reconciliation at 31 August 2023.  To review forecast.  Parish Council Insurance.  Annual Audit Review and approve revised Section 2 - Accounting Statement 2022/23 (completion of box 10, 11a & 11b) as requested by External Auditor.
7.	<b>OSH</b>
	Update from OSH Sub Committee.
8.	<b>Allotments</b>
	Update from the allotment sub committee. Discuss purchase of sign.
9.	<b>Neighbourhood Plan</b>
	Update on funding from Locality - KO
10.	<b>Termination of No 5 Bus to Sandhurst</b>
	Update - MP
11.	<b>Highway Improvement Plan (HIP) for Sandhurst</b>
	Update - MP
12.	<b>Playground Marsh Quarter Lane</b>
	Update on work - CR
13.	<b>Soldier Silhouette</b>
	Unknown Tommy statue at St. Nicholas Church has been damaged beyond repair, discuss replacement.
14.	<b>Parking on Grass Verge - Church Road</b>
	Discuss possible solutions.

15.	<b>Website</b>
	To discuss planned format of changes to website.
16.	<b>Old Orchard Play Area</b>
	To discuss improvement proposal - CR
17.	<b>Planning Applications</b>
	<p>Application: 23/02209/FULL  Proposal: Conversion and extension of existing barn to create no. 2 new dwellings  Address: Boxhurst Farm , Boxhurst, Sandhurst, Kent, TN18 5PE  Comments by: 13 September 2023</p> <p>Application: 23/02363/FULL  Proposal: Conversion of detached garage into bedroom and link to dwelling  Address: Lower Green Cottage , Back Road, Sandhurst, Kent, TN18 5JS  Comments by: 28 September 2023</p> <p>Application: 23/01504/FULL  Proposal: Demolition of existing conservatory and erection of replacement single storey rear extension  Address: 25 Stream Pit Lane, Sandhurst, Kent, TN18 5LB  Comments by: 27 September 2023</p>
18.	<b>Correspondence to the Clerk</b>
19.	<b>Public Intervention</b>
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
20.	<b>Date of Next Meetings</b>
	<ul style="list-style-type: none"> <li>• 10 October 2023</li> <li>• 14 November 2023</li> <li>• 05 December 2023 - Precept Meeting</li> <li>• 12 December 2023</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
Borough Cllr Ellen Neville