PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

Approved Minutes
Parish Council Meeting 12 November 2024

In Attendance:

Cllr Mark Griggs (Chairman) (MG)	Cllr Christopher Robinson (Vice-Chairman) (CR)
Cllr David Rogers (DR)	Ms Caroline Wood (CW)
Cllr Katherine O'Neil (KO)	Julie Horan (Clerk) (JH)
Cllr Julie Griggs (JG)	County Cllr Sean Holden
Cllr Denis O'Neil (DO)	

Item:	
1.	**Apologies for Absence**
	Cllr Adam Kerry (AK), Borough Cllr Beverley Palmer (BP), Borough Cllr Ellen Neville, Borough Cllr Tom Dawlings
2.	**Declarations of Interest**
	Councillors were reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests. • DR Allotments – Plot holder • JG Donations – Governor Sandhurst Primary School
3.	**Approval of Minutes**
	To resolve that the Minutes of the meeting of the Council held on 08 October 2024 are a true record of the meeting. Members were reminded the only issue relating to the minutes that can be discussed is their accuracy. • DR proposed; KO seconded and it was agreed by those present that the minutes were a true record of the meeting.
4.	**Councillor Intervention**
	Cllr Ellen Neville sent a report which was circulated to councillors before the meeting. **Cllr Sean Holden:** There is a meeting of the Environment and Transport Committee on Thursday and there will be a few important things discussed; the adoption of the new environment plan and the climate change adaptation, which shows the county council is paying attention. The Kent Plan Bee is being reviewed. The Leader of the

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	council and one councillor were in Ukraine last week on a secret visit to show our support for Ukraine. 1,642 hosts have taken in 3,871 Ukrainians in Kent which was good to see. The problems go on with unaccompanied asylum seeking children, there has been a ruling from the High Court that we have to make provision for them even though we recognise we are breaking our legal obligation where we said we could not take them as we have nowhere to put them and no money to pay for it. There really should be a national resolution for a national problem to deal with this. MG asked SH about the lack of response from KCC regarding flashing speed signs, SH is going to look into this.
5.	**Finance and accounts**
	<u>Accounts</u> To approve accounts retrospectively for payments from 01 October 2024 to 31 October 2024 To receive details of receipts from 01 October 2024 to 31 October 2024 • DO proposed to agree payments and receipts for October; DR seconded - all present agreed. To note the bank reconciliation at 31 October 2024 • CR confirmed before the meeting that the reconciliations had been checked and signed. Caroline Wood has been nominated to independently check the reconciliation quarterly. • JG proposed that CW check the reconciliation ; DR seconded – all agreed **The Forecast and Budget 2025/26:** was a result of much deliberation between the clerk and two councillors, we have managed to include most of what is required for the coming year by increasing the precept by 10% although this may be different depending on the taxable base for Sandhurst, which we don't know yet. **Financial Regulations:** An updated version of the Financial Regulations was circulated before the meeting for review. • CR proposed to adopt this version of the Financial Regulations ; DO seconded – all agreed **Charitable Donations for 2024/25** St Nicholas PCC £600 Kent Air Ambulance £500 Sandhurst Primary School £500 Hospice in the Weald £150 Royal British Legion £150 • DR proposed to agree the donations for 2024/25 ; KO seconded – all agreed
6.	**OSH/Playing Field Car Park/Pavilion**
	OSH Renovations: are underway. Radiator leaking in the hall, JH to contact Cheeseman's to ask them to investigate. **Cooker:** the element is being replaced later this week. The wiring/circuit breaker is going to be checked. **Vent Relocation:** this will be looked at when the work to the OSH roof is undertaken. **Boiler Servicing:** Retrospective approval for the servicing of the boiler at the OSH £100 plus VAT.

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	• DR proposed retrospective approval for servicing of OSH boiler ; KO Seconded – all agreed **Car Park Resurfacing:** although this has been discussed via email, discussion and approval is required at December Parish Council meeting.
7.	**Old Orchard Play Area/Adult Gym Equipment**
	Adult Gym Equipment: Email received today saying we have not been successful with the grant application, more information is required. MG will call tomorrow for clarification. **Pavilion/Playing Field Fees:** Agreed the charge for the use of the playing field and pavilion will be £30 per session. • CW proposed the price per session for use of the playing field and pavilion is £30 ; JG seconded – all agreed **Playground Signs – Old Orchard** Quote received for signs at Old Orchard play area £85 & £45 (same price as Marsh Quarter Lane Signs quoted 2 years ago). • CR proposed to accept the price of £85 & £45 ; CW seconded – all agreed **Grass Protection Matting – Old Orchard** • CR proposed a maximum spend of £100 ; DO seconded – all agreed **Boiler at Pavilion** DR suggested it would be best to contact a consultant to advise the PC on the best way forward as this is not his area of expertise. • DR proposed to get more information ; MG seconded – all agreed
8.	**Speed Watch**
	There have been four outings this month 94 offenders out of 962 vehicles passing which is 9.8%. • CR proposed to purchase a new camera bag, as the current one is in very poor condition cost approx. £25 ; DR seconded – all agreed
9.	**Allotments**
	AK is meeting contactors at the allotments to discuss the clearance of plot 2b.
10.	**Defibrillators**
	The grant for half the funds to replace the six defibrillators has been agreed (£2535). Once confirmation is received in writing JH to contact Hopkins+ and order the new defibrillators.
11.	**HIP Plan**
	CR & KO to meet and draft a response to the email received from Nigel Rowe querying the unanswered questions and incorrect data.
12.	**Christmas Tree**
	The supplier has agreed to supply a tree at the same price as last year £630. • JG proposed to accept the quote ; CW seconded – all agreed
13.	**Planning**
	There were no applications to discuss
14.	**Correspondence to Clerk**
	Email from Sandhurst Twinning Association requesting a financial contribution.

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	• *MG proposed to reject making a financial contribution to the Twinning Association ; CR seconded – of those present JG, CW, DR agreed, KO disagreed, DO abstained* Email requesting reflectors to be fitted to the bollards on the slip road on the Lower Green. *CR has a couple of reflectors he will fix to the bollards.* Email received regarding reinstating the bench around the tree on the Lower Green. *MG & JG will carry out a review of the benches in the parish before the Precept meeting. The budget for next year will be reviewed to see if there are available funds for a replacement bench.* Email received regarding the dog mess at the playing fields. *The PC replied this is something we are addressing, if the problem persists then dogs will be banned from the playing field. The PC will look into the cost of banner style signs for the playing field.*
15.	**Public Intervention**
	There were no members of the public present.
18.	**Date of Next Meeting**
	03 December 2024 – Precept meeting 10 December 2024 14 January 2024

Mark Griggs
Chairman, Sandhurst Parish Council

CC: **For Information**
County Cllr Seán Holden
Borough Cllr Ellen Neville
Borough Cllr Beverley Palmer
Borough Cllr Tom Dawlings

Signed:…… Dated:……