



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 10 December 2024 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**  
**05 December 2024**

## AGENDA

Item	
<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 12 November 2024 and the Minutes of the Precept meeting held on 03 December 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
	Clr Ellen Neville Clr Tom Dawlings Clr Beverley Palmer

<b>5.</b>	<b>Finance &amp; Accounts</b>
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 November 2024 to 30 November 2024 To receive details of receipts from 01 November 2024 to 30 November 2024 To note the bank reconciliation at 30 November 2024 To review current direct debits To review forecast Budget 2025-26 To approve the Precept for 2025/26
<b>6.</b>	<b>OSH</b>
	OSH renovations update – MG/DR
<b>7.</b>	<b>Play Areas/Playing Field/Pavilion</b>
	Update on grant application/availability for Adult Gym Equipment – CW/JG/MG Quote for dog mess signs at playing field – JH Update on progress with boiler replacement consultant. Grass Protection matting for Old Orchard play area.
<b>8.</b>	<b>Speed Watch Report</b>
	Report – CR
<b>9.</b>	<b>Allotments</b>
	Approve quotes received for clearing plots 2b. Update on outstanding allotment rent for 2024/25. Discuss policy for plots not being kept in line with the tenancy agreement.
<b>10.</b>	<b>Defibrillators</b>
	Discuss the disposal of old defibrillators.
<b>11.</b>	<b>HIP Plan</b>
	Update on draft response to email received from Nigel Rowe CR/KO
<b>12.</b>	<b>2025/26 Meeting Dates</b>
	Approval of Parish Council meeting dates for 2025/26.
<b>13.</b>	<b>Neighbourhood Plan</b>
	Update - KO
<b>14.</b>	<b>Planning</b>
	<p>There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed.          Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.</p> <p><b>Application: 24/02870/FULL</b>          Proposal: (Retrospective) Construction of a single storey home office and guest accommodation.          Address: Honey Cottage , Sponden Lane, Sandhurst, Cranbrook, Kent, TN18 5NR          Comments by: 6 December 2024</p> <p><b>Application: 24/02820/FULL</b>          Proposal: Variation of Condition 4 of Planning Permission 24/01490/FULL - Finish of gates          Address: Land North Of Alderden Manor Farm, Sponden Lane, Sandhurst, Cranbrook, Kent.          Comments by: 9 December 2024</p>

	<p><b>Application: 24/02923/FULL</b>          Proposal: Rear, single storey extension          Address: 5 Betherinden Cottages, Bodiam Road, Sandhurst, Kent, TN18 5LW          Comments by: 20 December 2024</p> <p><b>Application: 24/02767/TCA</b>          Address: Cowbeach Bodiam Road Sandhurst Cranbrook Kent          Proposal: Trees in a Conservation Area Notification: HORNBEAM (T1) - Reduce height to 8ft; 3No POPLAR (T2) - Pollard to previous points; SYCAMORE (T3) - Dismantle to ground; SWEET CHESTNUT &amp; PINE TREE (G4) - Reduce by 6m; 8No Group of POPLAR, HOLLY &amp; SWEET CHESTNUT (G5) - Reduce height by 6m; 2No POPLAR (G6) - Reduce by 5m; 2No ALDER (G7) - Reduce by 3m; 8No WILLOW (T8-T9) - Reduce by 6ft; SYCAMORE (T10) - Dismantle to ground; ACER (T11) - Reduce by 4ft</p>
<b>15.</b>	<b>Correspondence to Clerk</b>
<b>16.</b>	<b>Public Intervention</b>
	The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	<b>Date of Next Meeting</b>
	<ul style="list-style-type: none"> <li>• 14 January 2024</li> <li>• 11 February 2024</li> <li>• 11 March 2024</li> </ul>

**Julie Horan**

Clerk to Sandhurst Parish Council

**CC: For Information**

County Cllr Seán Holden  
 Borough Cllr Ellen Neville  
 Borough Cllr Tom Dawlings  
 Borough Cllr Beverley Palmer