



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 11 February 2020 at 19.30 hrs** when the business detailed on this Agenda will be considered:

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside [usually at 20.00 hrs] for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Catherine Catt : Parish Clerk**

**6 February 2020**

## AGENDA

Item No	
02/20/01	<b>Apologies for Absence</b> As reported at the meeting.
02/20/02	<b>Declarations of Interest</b> To receive Declarations of Interest on Agenda items and Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
02/20/03	<b>Approval of Minutes</b> To resolve that the Minutes of the meeting of the Council held on 14 January 2020 and distributed to Members with this Agenda are a correct record of the meeting. Members are reminded that the only issues relating to the minutes that can be discussed is their accuracy.
02/20/04	<b>Accounts and Finance &amp; Risk Management</b> <u>Accounts</u> <ul style="list-style-type: none"><li>▪ Approve accounts for payment</li><li>▪ Receive details of receipts in January 2020</li></ul>

	<ul style="list-style-type: none"> <li>▪ Receive the reconciliation of the Council's accounts to the end of January 2020 and discuss forecast to year end</li> </ul> <p><u>Appointment of Internal Auditors for 2020/21</u></p> <ul style="list-style-type: none"> <li>▪ Appointment of Internal Auditor following recommendations from Cllr Leggett, Cllr Robinson, RFO and Clerk.</li> </ul>
02/20/05	<b>Proposal to create an Amenities Committee and its associated working parties</b>
	<p>Following agreement to create an Amenities Committee, the Council needs to confirm the relevant working groups and the names of the lead Councillor and deputy Councillor for each group. The recommendations are :</p> <ul style="list-style-type: none"> <li>▪ Sports &amp; Playgrounds – Cllr Robinson; Cllr Kerry : agreed on 14.1.20</li> <li>▪ Old School Hall &amp; Carpark</li> <li>▪ Village Greens, Clock Tower &amp; War Memorial</li> <li>▪ Allotments, Defibrillators &amp; Street Lighting</li> </ul>
02/20/06	<b>Planning Applications</b>
	<p>To comment on applications received from TWBC:</p> <ul style="list-style-type: none"> <li>▪ No applications received.</li> </ul>
02/20/07	<b>Correspondence to the Clerk &amp; Points of Information</b>
	<ul style="list-style-type: none"> <li>▪ <u>Letter from Sandhurst Mental Wellbeing Group</u> Carried forward from 10.12.2019 Following discussions at previous meetings and additional information, the Council need to make a decision about how it can support this local initiative.</li> </ul> <p><u>Diary Dates &amp; Actions to be Taken</u></p> <ul style="list-style-type: none"> <li>▪ 21 March : Spring Clean</li> <li>▪ 7 May : Elections</li> <li>▪ 19 May : Annual Parish Council Meeting – Election of Chairman</li> <li>▪ 23 June : Annual Parish Meeting</li> </ul>
	<b>Dates of Next Meetings</b>
	<p>10 March 2020 at 19.30 hours 14 April 2020 at 19.30 hours</p>

**CATHERINE CATT**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland