



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

## Minutes Full Parish Council Meeting 14 May 2019 following Annual Parish Council Meeting

### In Attendance:

Cllr T Hannocks	Mrs C Catt : Clerk & Proper Officer
Cllr D Leggett	Mr A Crocker : Responsible Finance Officer
Cllr A Kerry	
Cllr E Merritt	<b>Invited Guest</b>
Cllr J Oliphant-Robertson	TWBC Cllr G Bland
Cllr C Robinson	

Item No		Actions
05/19/01	<b>Apologies for Absence</b>	
	Apologies were received from Cllr O'Brien due to work commitments.  The following Councillors gave apologies in advance for: Annual Parish Meeting – 4 June 2019 <ul style="list-style-type: none"> <li>▪ Cllr Merritt</li> <li>▪ Cllr Robinson</li> </ul> Cllr Robinson also gave his apologies in advance for 11 June 2019 and 9 July 2019.	
05/19/02	<b>Declarations of Interest</b>	
	<ul style="list-style-type: none"> <li>▪ Cllr Merritt declared an interest as the employed cleaner for the Old School Hall and Pavilion Toilet Block.</li> <li>▪ Cllr Kerry declared an interest in the Playing Field from his association with the Football Club.</li> </ul>	
05/19/03	<b>Approval of Minutes</b>	
	The Clerk was asked to amend the Speedwatch figure from 8 to 80 and then Cllr Kerry proposed, Cllr Robinson seconded and the meeting agreed unanimously the Minutes of the meeting of the Council held on 9 April 2019 were a true record of the meeting.	

	<p><b>Cllr Godfrey Bland, TWBC Councillor</b></p> <p>Cllr Bland had been invited to the meeting in his capacity of Borough Councillor.</p> <p>The Chairman suspended the meeting at 19.55 and welcomed Cllr Bland to the meeting. Cllr Hannocks invited Cllr Bland to address the meeting.</p> <p>Cllr Bland gave the following brief updates:</p> <p><u>TWBC Local Election</u></p> <ul style="list-style-type: none"> <li>▪ Conservatives lost 8 seats giving a new format to the council of 26 Conservatives and 20 Others</li> <li>▪ There was a low turn out of 32% in Hawkhurst and Sandhurst and 60 ballot papers were spoiled</li> <li>▪ The council will elect a new leader from 6 councillors.</li> </ul> <p><u>Road Closure – A268</u></p> <ul style="list-style-type: none"> <li>▪ It is proposed to close part of A268 for 11 weeks during the summer.</li> <li>▪ KCC Cllr Holden has protested in the strongest terms to the Head of Highways saying the long detour must be changed</li> <li>▪ Further news awaited.</li> </ul> <p>Cllr Bland was asked to take the meeting’s concerns about the closure back to TWBC and Cllr Holden.</p> <p><u>Planning</u></p> <ul style="list-style-type: none"> <li>▪ TWBC have been given a 5-year target to build 650 new houses/year and need to demonstrate that there are allocated sites or permissions to achieve this. If TWBC can do this, they will regain control of the local planning process. Cllr Bland anticipates this will be the case. He reminded the meeting the new plan will be published end May/start June and go to public consultation end August/start September.</li> </ul> <p>The Chairman resumed the meeting at 20.20 hrs.</p>	
05/19/04	<p><b>Accounts : Responsible Finance Officer</b></p> <p>Mr Crocker had circulated the financial information to Councillors ahead of the meeting.</p> <p><u>Approval of accounts for payment</u></p> <p>These were circulated in advance of the meeting and there were no questions. Cllr Robinson proposed, Cllr Oliphant-Robertson seconded and the meeting agreed unanimously that approval be given for the payment of accounts.</p> <p><u>Details of receipts in April 2019</u></p> <p>These were circulated in advance and Mr Crocker drew the meeting’s attention to the following:</p> <ul style="list-style-type: none"> <li>▪ Receipts included the latest precept payment</li> </ul>	

	<ul style="list-style-type: none"> <li>▪ A new lady has taken over ballet bookings - £275/term - and has paid in advance</li> <li>▪ There has been no correspondence from Claremont School, therefore the contract has not been rescinded although the container has been taken away.</li> </ul> <p><u>Reconciliation of the Council's accounts to the end of April 2019</u> Cllr Robinson has signed the bank reconciliations.</p> <p><u>Approval of the Annual Governance Statement (AGS) 2018/19</u> The Councillors considered and agreed the following individual elements of the AGS – see attached:</p> <ul style="list-style-type: none"> <li>▪ A Yes</li> <li>▪ B Yes</li> <li>▪ C Yes</li> <li>▪ D Yes</li> <li>▪ E Yes</li> <li>▪ F Yes</li> <li>▪ G Yes</li> <li>▪ H Yes</li> <li>▪ I Yes</li> <li>▪ J Yes</li> <li>▪ K Not applicable</li> <li>▪ L Not applicable</li> <li>▪ M Not applicable</li> </ul> <p>There were no questions about the AGS and Cllr Kerry proposed, Cllr Oliphant-Robertson seconded and the meeting agreed unanimously the individual elements of the Annual Governance Statement 2018/19 should be approved.</p> <p>Cllr Robinson raised a need for an additional code for playground maintenance to be raised as this will be needed during 2019/20. Cllr Robinson asked for this as he would like to see 'maintenance' and 'improvement' as separate items. Mr Crocker will include an additional code and circulate.</p>	<b>AC</b>
05/19/05	<b>Planning Application Committee</b>	
	<p>This part of the meeting was chaired by Cllr Oliphant-Robertson who asked the meeting to comment on :</p> <ul style="list-style-type: none"> <li>▪ <u>18/03287/LBC</u> Listed building consent: proposed work to expose an original mullion window on the second floor of the north west elevation. Cherry Tree Cottage, Bodiam Road, Sandhurst TN18 5LR</li> </ul> <p>Cllr Merritt proposed, Cllr Robinson seconded and all agreed there were no comments.</p> <ul style="list-style-type: none"> <li>▪ <u>19/00517/FULL</u> Demolition of existing outbuildings and erection of 2 new timber framed out buildings including a three bay</li> </ul>	

	<p>car port/store and workshop/store. Cowbeach, Bodiam Road, Sandhurst TN18 5JY</p> <p>Cllr Robinson proposed, Cllr Kerry seconded and all agreed there were no comments.</p> <ul style="list-style-type: none"> <li>▪ <u>19/00433/FULL</u> Demolition of existing garage and construction of single storey extension. 2 Nutshell Cottages, Megrims Hill, Sandhurst TN18 5HP</li> </ul> <p>Cllr Merritt proposed, Cllr Kerry seconded and all agreed there were no comments.</p> <ul style="list-style-type: none"> <li>▪ <u>19/00305/FULL</u> Erection of two bay stable for use as storage/domestic outbuilding on land to the west of Glassocks, Rye Road, Sandhurst TN18 5PH</li> </ul> <p>Cllr Kerry proposed, Cllr Merritt seconded and all agreed there were no comments.</p> <p>Cllr Robinson asked the Clerk to circulate the complete list of applications from TWBC to all councillors</p>	<b>CC</b>
<b>05/19/06</b>	<b>Parish Council Communication</b>	
	<p>The meeting was asked to discuss the use of NEXTDOOR as a communication tool for the Parish Clerk pending the update of the parish council website.</p> <p>Following a robust discussion it was agreed NEXTDOOR would not be used and the Clerk was asked to move the website update forward as fast as possible.</p>	
<b>05/19/07</b>	<b>Sandhurst Neighbourhood Plan</b>	
	<p>The setting up of a committee to oversee the establishment of a new Neighbourhood Plan for Sandhurst was discussed.</p> <p>Cllr Hannocks explained the reason for resurrecting the plan was the next TWBC next 5 years overarching plan and that a local Neighbourhood Plan would become more and more important.</p> <p>It was agreed to look at this during the Annual Parish meeting and take an appropriate decision. Cllr Hannocks asked for one representative from the Parish Council to volunteer to stand on the committee before the next meeting.</p>	<b>ALL</b>
	<b>Items for Information Only</b>	
	<u>Allotments</u>	

	<p>Cllr Oliphant-Robertson has been asked if chickens can be kept on the allotments. The Clerk will find out what happens in other parishes so this can be discussed at a future meeting.</p> <p><u>Inspection of Playgrounds</u> Cllr Robinson noticed the seesaw has not been repaired in the big playground and the roundabout is also broken. In his absence Cllr Robinson asked the Clerk to chase the manufacturer to carry out the repairs as soon as possible.</p> <p><u>Car Parks</u> Cllr Leggett expressed concern about deep holes in the Parish Council car park and the one by the playing fields.</p> <p><u>Correspondence from BLEND</u> Cllr Leggett has been approached for a contribution of £1,335. It was agreed the Clerk will circulate the information and include the request on the agenda for next meeting.</p> <p>The Chairman closed the meeting at 21.11 hrs.</p>	<p><b>CC</b></p> <p><b>CC</b></p> <p><b>CC</b></p>
	<b>Dates of Next Meetings</b>	
	<p>4 June 2019 : Annual Parish Meeting 11 June 2019 : Parish Council Meeting 9 July 2019 : Parish Council Meeting</p>	

**CATHERINE CATT**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland

Signed:

Dated: