



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 09 September 2025 at 19.00 hrs**, when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Julie Horan : Parish Clerk
03 September 2025

AGENDA

Item	
1.	Apologies for Absence
	As reported at the meeting.
2.	Declarations of Interest
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
3.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 08 July 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the Planning Committee meeting held on 29 July 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the Planning Committee meeting held on 26 August 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
4.	Councillor Intervention

5.	Finance & Accounts
	Accounts: To approve accounts retrospectively for payment from 01 July 2025 to 31 July 2025 & 01 August 2025 to 31 August 2025 To receive details of receipts from 01 July 2025 to 31 July 2025 & 01 August 2025 to 31 August 2025 To note the bank reconciliation at 31 July 2025 & 31 August 2025 Forecast: To review the forecast Budget 2026/27: Items to be included Local Services Pay Agreement: Approve implementation of pay scales. External Audit: Review the External Annual Audit Report from Mazars
6.	Privacy/GDPR Policy
	Review/approve policy – JH GDPR Compliant Storage: Review/Approve
7.	ROSPA Reports
	To review and action any recommendations.
8.	Timetable for Hedge Cutting
	Review/Approve Timetable
9.	Grass Cutting Contracts
	Approval for putting the contract out for tender.
10.	Old Orchard Play Area/Playing Field
	Review/Approve quote received for replacement swing seat. Retrospective approval for payment of the invoice for the unblocking of a drain at the playing field.
11.	Unauthorised Encampments
	Update - JH
12.	Ivy Stream Pit/Queen Street
	Approval for the removal of damaging Ivy.
13.	Old School Hall
	Review/Approve quote received to replace taps in the gents' toilets. Window Cleaning: Review/Approve quote.
14.	Outstanding Items
	Grass Matting, Old Orchard Play Area: Review quotes received. Bollards, various locations: Review quotes received.
15.	Speedwatch
	Report - CR
16.	Allotments
	Approve the rent charge for 2026/27
17.	Bench Lower Green
	Update JG/CW
18.	HIP
	Update -JH

19.	Neighbourhood Plan
	Update - KO
20.	Climate Action
	Update - KO
21.	Planning
	There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed. Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.
	Application: 25/01439/AGRIC Address: Land Off Marsh Quarter Lane, Sandhurst, Kent, TN18 5NY Proposal: Prior Notification of agricultural or forestry development - Proposed access track
	Application: 25/01956/FULL Proposal: (Retrospective) Proposed swimming pool, pump house extension to garage & landscaping. Address: The Lawns, Rye Road, Sandhurst, Cranbrook, Kent, TN18 5PQ Comments: 10 September 2025 - Extension granted 15 September 2025
22.	Correspondence to the Clerk

Julie Horan

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Claudine Russell
Borough Cllr Ellen Neville
Borough Cllr Beverley Palmer
Borough Cllr Tom Dawlings