



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## Approved Minutes Parish Council Meeting 11 April 2023

### In Attendance:

Cllr Griggs (Vice Chairman) (MG)	Mrs J Horan (Clerk & Proper Officer) (JH)
Cllr M Phillipson (MP)	Cllr K O'Neil (KO)
Cllr D Rogers (DR)	
Cllr A Kerry (AK)	

Before we start on the Agenda, this is the first meeting since the very sad news of Lisa Erwood's passing. She will be sorely missed by all of us, her family and friends. She cared passionately about Sandhurst, wanting to make it a better place for all. I am sure you will all join me in sending our condolences to her family. Instead of flowers Lisa requested that a donation is made to Hospice in the Weald who took care of Lisa during her final weeks.

Item:	
1.	<b>Apologies</b> Cllr C Robinson (Chairman) (CR), Cllr P Phillipson (PP)
2.	<b>Declarations of Interest</b> Councillors were reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests. There is one declaration of interest concerning an item on the agenda: DR as an Allotment Holder
3.	<b>Approval of Minutes</b> To resolve that the Minutes of the meeting of the Council held on 14th February 2023 and 14th March 2023 are a true record of the meeting. Members were reminded the only issue relating to the minutes that can be discussed is their accuracy <ul style="list-style-type: none"><li>DR proposed; MP seconded and it was agreed by those present that the minutes were a true record of the meetings.</li></ul>

<b>4.</b>	<b>Matters Arising</b>
	<p>Trafalgar Wood Fence has been repaired - Danny fixed it free of charge.</p> <p>Resurfacing Marsh Quarter Lane Car Park - Not received any further information.</p> <p>OSH Cleaning - The existing cleaner has been advised of the council's intention to put the cleaning out to tender.</p> <p>Old Orchard Play Park Fence - Carried forward to next meeting - CR</p> <p>Loft Ladder and Boarding Out Loft OSH - Carried forward to next meeting DR</p> <p>OSH Replacement Toilet Seat - Waiting for quote</p> <p>Phone Box repurposing - Carried forward to next meeting CR</p>
<b>5.</b>	<b>Councillor Intervention</b>
	<p>Cllr Bland: The council is now in a period of purdah for the up and coming elections. There are six candidates standing for Hawkhurst &amp; Sandhurst; Conservative, Labour, Liberal Democrat, Alliance, Green and Reform.</p> <p>The details of the refusal of the application on Silverden Lane, were basically the officer said refusal was because of AONB and access to the lane. No wildlife or Ecology study done. There was no consultation with Planning prior to being application being submitted.</p>
<b>6.</b>	<b>Finance and Accounts</b>
	<p><u>Accounts</u></p> <p>To approve accounts retrospectively for payment from 01 March to 31 March 2023.</p> <p>To receive details of receipts in from 01 March to 31 March 2023.</p> <ul style="list-style-type: none"> <li>DR Proposed ; MP Seconded and those present approved the payments &amp; Receipts from 01 March to 31 March 2023 - all present agreed.</li> </ul> <p>To note the bank reconciliation at 31 March 2023</p> <ul style="list-style-type: none"> <li>MG Confirmed the bank reconciliation March had been checked.</li> </ul>
<b>7.</b>	<b>Training Clerk</b>
	<p>Proposed Training for the Clerk was circulated prior to the meeting.</p> <ul style="list-style-type: none"> <li>DR Proposed to accept proposal ; MP Seconded - all present agreed.</li> </ul>
<b>8.</b>	<b>Traffic Speed Warning Signs</b>
	<p>A document was circulated at the last meeting, laying out the different types of warning signs. The document was discussed and the results of a survey by the Neighbourhood plan were taken into consideration. A price for fitting needs to be obtained - KO</p>
<b>9.</b>	<b>OSH/Pavilion/Toilet Block</b>
	<p>Toilets are all cleaned, toilet roll holders need to be ordered - JH</p> <p>OSH wall is dry and ready for painting. The wires for the projector/Sound equipment needs to be refixed. DR to contact MDL to get them to tidy up the wires. Artificial grass in the yard needs moving back into place, Volunteers needed for Saturday 15th.</p> <p>OSH Well Mat; The price originally quoted for the Old School Hall porch mat was for a flat mat. The mat required is a 'Well Mat' costing £500 per year (for 2 mats and serviced two weekly).</p> <ul style="list-style-type: none"> <li>MP Proposed to accept the cost of £500 per year ; DR Seconded - all present agreed</li> </ul>

10.	<p><b>Neighbourhood Plan</b></p> <p>Update from KO: All the working groups have had more meetings and appear to be working well.</p> <p>Public meeting on Housing and Design was attended by slightly more villagers than the previous one and again well supported by the Steering Group members. A PowerPoint presentation was given to the school children on designs of Sandhurst Houses which was followed by a session when they designed their own houses. They took a questionnaire home. The aim was to get parents on board through the children's effort and interest. The Community Group also talked to the children and gave parents a short questionnaire.</p> <p>The Community and Environment groups were the last to have their public meeting on 1st April and we saw a few more residents again. Perhaps the message is getting out there. I wasn't able to be at that last meeting but gather it was well received and there was a lot of good discussion and feedback.</p> <p>I haven't had a chance yet to catch up with Jim Boot with regard to correlating all the information from these meetings but that is the next job for when he is back from annual leave next week. The next Steering Group meeting is on 19th April.</p>
11.	<p><b>Annual Parish Meeting - 27 June 2023</b></p> <p>Refreshments are going to be organised by MP. JH to contact Amanda Norman and Ken Hopkins.</p>
12.	<p><b>Planning</b></p> <p><b>Appeal A Ref: APP/M2270/C/20/3246942</b>  <b>Appeal B Ref: APP/M2270/C/20/3246943</b>          Land south of Oakland's Farm, Bodiam Road, Sandhurst, Kent TN18 5LE          Decision date: 04 March 2022 - 6 months compliance period.          JH to write to Head of Planning at TWBC to request that this decision is actioned.</p> <p><b>Application: 23/00707/FULL</b>          Proposal: Erection of proposed barn          Address: Meadowsweet Farm, The Barn, Field Green, Sandhurst, Kent, TN18 5NL          Comments due by: 20 April 2023          No comment to be made.</p> <p>Cllr Bland will speak to Head of Planning regarding the following:  <b>Land South of Oaklands Farm</b>, the question needs to be asked why nothing has happened. The appeal decision was made on 3rd March 2022 giving 6 months to vacate the site. The occupants were due to leave the site September 2022 and as of April 2023 the site is still occupied.</p> <p><b>Sponden Lane</b>, Metal Gates, Planner said there were no objections or comments and the PC sent an email regarding this - all on TWBC website.</p> <p>New Vertical Silo was built next to the existing silo. The existing Silo was built 2 years ago and built 50 meters out of place and not in accordance with the original drawings.</p>
13.	<p><b>Allotments</b></p> <p>Allotment hedges are to be maintained as part of the parish plan.</p> <ul style="list-style-type: none"> <li>• KO Proposed ; AK Seconded - all present agreed</li> </ul> <p>Terms of Reference for the allotments have been circulated for agreement at the next meeting.</p>

14.	<b>Flag</b> A new flag is needed as the existing flag is looking like it has seen better days. The cost of a replacement is £158.94 <ul style="list-style-type: none"><li>• DR Proposed to purchase new flag ; KO Seconded - all present agreed</li></ul>
15.	<b>Marsh Quarter Lane - Bollards</b> Bollards that have been installed by Clarendon Home keep disappearing. Replacement bollards have now been installed and concreted in.
19.	<b>Correspondence to the Clerk</b> Julie Griggs wrote to thank the Parish Council for the use of the OSH over the winter for Winter Warmers. Barbara Simmons wrote regarding various issues at the OSH - JH has responded Sam Barrett from Sandhurst Cricket Club wrote requesting a banner is erected to the side of the Playing Fields - MG to speak to Sam. Resident of the Upper Green enquiring when the trees will be moved - Due to be moved shortly. Email from Liz regarding storage of cleaning materials at OSH and rubbish not taken home from the Pavilion - A shelf will be put into the porch cupboard and hooks added to the cupboard wall. Signs to be put up in the Pavilion requesting users take rubbish home. Email from Julie Griggs regarding Bistro tables for the OSH - PC agreed lovely idea in principle, but there were more pressing items that need purchasing at present. MG to mention at the OSH Sub-Committee meeting to see if any funds can be raised. Teresa Breckon - presented the findings of a survey taken by the Neighbourhood Plan steering group on the preferred type of speed warning sign.
20.	<b>Public Intervention</b> None
21.	<b>Date of Next Meeting</b> <ul style="list-style-type: none"><li>• 09 May 2023 - Annual Parish Council Meeting</li><li>• 13 June 2023</li><li>• 27 June 2023 - Annual Parish Meeting</li></ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
Borough Cllr Ellen Neville