



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 09 April 2024 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**03 April 2024**

## AGENDA

Item	
<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 13 February 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the meeting of the Council held on 12 March 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
	KCC Councillor Holden TBC TWBC Councillor Bland TBC TWBC Councillor Neville TBC

<b>5.</b>	<b>Finance &amp; Accounts</b>
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 March 2024 to 31 March 2024. To receive details of receipts in from 01 March 2024 to 31 March 2024. To note the bank reconciliation at 31 March 2024. To review forecast Review Direct Debit payments. Approve pay rise for Clerk recommended by Staffing Committee
<b>6.</b>	<b>Climate Action</b>
	Update on progress of setting up a Climate working group and development of a Environmental Policy - KO
<b>7.</b>	<b>Pavilion/OSH/Car Park/Toilet Block</b>
	Updated quote for car park barrier - DR Update on enquiries made regarding Legionella checks for OSH/Pavilion - DR Update on internal plans for OSH – MG Agree quote received for repair to the external toilet door.
<b>8.</b>	<b>Old Orchard Play Area/Playing Field Adult Gym Equipment</b>
	Update from CR Adult Gym Equipment – This will be carried forward to the next meeting
<b>9.</b>	<b>Website Redesign</b>
	Feedback from councillors regarding the content of the website.
<b>10.</b>	<b>Speed Watch Report</b>
	Update - CR
<b>11.</b>	<b>Litter Pick</b>
	Agree on dates for 2024/25
<b>12.</b>	<b>Speakers for Annual Parish Meeting</b>
	Discuss/agree speakers for the Annual Parish Meeting
<b>13.</b>	<b>Planning</b>
	<p>There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed.            Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.</p>
	<b>Application: 24/00529/FULL</b> Proposal: Extension of vehicular access Address: Vine Cottage, Rye Road, Sandhurst, Kent, TN18 5JG Comments by: 2 April 2024 – Extension granted. <b>Application: 24/00643/FULL</b> Proposal: Single-storey link between buildings, side extension, covered terrace to front of store and storage outbuilding to rear, including associated external works, new fence & gate to side. Address: The Stores, Back Road, Sandhurst, Kent, TN18 5JS Comments by: 3 April 2024 – Extension granted.

	<p><b>Application: 24/00644/LBC</b>  Proposal: Listed Building Consent - Single-storey link between buildings, side extension, covered terrace to front of store and storage outbuilding to rear, including associated external and internal works, new fence &amp; gate to side, signage and lighting to front and side of building.  Address: The Stores, Back Road, Sandhurst, Kent, TN18 5JS  Comments by: 3 April 2024 – Extension granted.</p> <p><b>Application: 24/00837/FULL</b>  Proposal: Creation of outbuilding with basement (amendments to 23/01612/FULL)  Address: Ethnam, Ethnam Lane, Sandhurst, Kent, TN18 5PS  Comments by: 18 April 2024</p> <p><b>Application: 24/00838/FULL</b>  Proposal: Relocated barn conversion to dwelling  Address: Boxhurst Farm, Boxhurst, Sandhurst, Kent, TN18 5PE  Comments by: 18 April 2024</p>
<b>14.</b>	<b>Any Other Business</b>
	Stile by the farm shop - KO Overgrown Hedges - KO
<b>15.</b>	<b>Public Intervention</b>
	The Chairwoman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	<b>Date of Next Meetings</b>
	<ul style="list-style-type: none"> <li>• 14 May 2024 - Annual Parish Council Meeting</li> <li>• 11 June 2024</li> <li>• 25 June 2024 - Annual Parish Meeting</li> <li>• 09 July 2024</li> <li>• August – No meeting held</li> </ul>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
Borough Cllr Ellen Neville