



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Cranbrook, Kent TN18 5JS 01580-850273

To: Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 14 February 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Julie Horan : Parish Clerk

07 February 2023

AGENDA Parish Council Meeting 14 February 2023, 7.00pm

| Item: | |
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| 1. | Apologies for Absence As reported at the meeting |
| 2. | Declarations of Interest To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests |
| 3. | Approval of Minutes To resolve that the Minutes of the meeting of the Council held on 10 January 2023 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy. |
| 4. | Matters Arising Discuss and Approve the purchase of a salt bin for Tanyard - JH Draft Agreement for defibrillators - CR |

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| | <p>Electrical quotes for Defibrillator cases: CR to send details to DR for cases on buildings, cases not on buildings are with Network Power and waiting to hear back.</p> <p>Resurfacing Marsh Quarter Lane Car Park - DR</p> <p>Quotes to repair gates on Trafalgar wood - CR</p> |
| 5. | <p>Councillor Intervention</p> <p>KCC Councillor Holden</p> <p>TWBC Councillor Bland</p> |
| 6. | <p>Finance & Accounts</p> <p><u>Accounts</u></p> <p>To approve accounts retrospectively for payment from 01 January to 31 January 2023.</p> <p>To receive details of receipts in from 01 January to 31 January 2022.</p> <p>To note the bank reconciliation at 31 January 2022.</p> <p>External Auditors Report 2021/22 - as circulated on 23 January 2023 (email) For review and approval</p> <p>Review and approve amendments to the Asset Register - circulated prior to meeting.</p> <p>Review and approve charitable donations.</p> |
| 7. | <p>Defibrillators</p> <p>Solar Powered heated boxes - JH</p> <p>Electrician quotes for fitting heated boxes - CR/LE</p> |
| 8. | <p>OSH</p> <p>Cleaning Schedule - MG</p> <p>Update from OSH sub-committee - MG</p> <p>Projector - To get approval for the expenditure on repairs - MG.</p> |
| 9. | <p>OSH/Pavilion</p> <p>Update on renovation work DR</p> <p>Remedial work on pavilion (inc drains) DR</p> <p>Update on loft ladder at OSH - DR</p> |
| 10. | <p>Neighbourhood Plan</p> <p>Review and approve Terms of Reference - Circulate prior to meeting</p> <p>Update on Neighbourhood Plan - KO</p> |
| 11. | <p>Meeting Dates 2023/24</p> <p>Review and approve the Parish Council meeting dates for 2023/2024 (including dates for the Annual Parish meeting and the Annual Parish Council meeting) - circulate prior to meeting</p> |
| 12. | <p>Annual Review of Documentation</p> <p>To review for approval at the March meeting:</p> <p>Standing Orders</p> |

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| | Financial Regulations/Risk Assessment Asset Register |
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| 13. | Planning Applications |
| | None |
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| 14. | Public Transport Forum |
| | Is anyone available to attend? |
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| 15. | Correspondence to the Clerk |
| | Email from Kelli O'Brien - circulate prior to meeting. Email Luke Lewis - Circulate prior to meeting Email Clock Tower Hedge - Circulate prior to meeting Dave Johnson - Bench on the Lower Green for approval. |
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| 16. | Public Intervention |
| | The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary. |
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| 17. | Date of Next Meetings |
| | 14 March 2023 11 April 2023 |

Julie Horan
Clerk to Sandhurst Parish Council

CC: **For Information**
County Cllr Seán Holden
Borough Cllr Godfrey Bland
Borough Cllr Ellen Neville
PCSO Tom Costin