



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 12 November 2024 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**  
**05 November 2024**

## AGENDA

Item	
<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 08 October 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
	Clr Ellen Neville Clr Tom Dawlings Clr Beverley Palmer

<b>5.</b>	<b>Finance &amp; Accounts</b>
	<u>Accounts</u> To approve accounts retrospectively for payment from 01 October 2024 to 31 October 2024 To receive details of receipts from 01 October 2024 to 31 October 2024 To note the bank reconciliation at 31 October 2024 To review forecast Financial Regulations Budget 2025-26 Review charitable donations 2024/25
<b>6.</b>	<b>OSH</b>
	OSH renovations update – MG/DR Update on Cooker (cutting out) and approve necessary repairs – MG DR Update on vent relocation - MG/DR Retrospective approval required for OSH boiler servicing £100 plus VAT
<b>7.</b>	<b>Play Areas/Playing Field/Car Park</b>
	Car Park resurfacing quotes, review and approve – CR Update on grant application/availability for Adult Gym Equipment – CW/JG Fees for regular users, using the playing field & Pavilion Play area signs Old Orchard – JH Grass Protection matting for the gateway and in front of the bench at the Old Orchard play area. The boiler at the pavilion, discuss working group to look at options for replacement.
<b>8.</b>	<b>Speed Watch Report</b>
	Report – CR Approve the purchase of a new speed camera tripod bag.
<b>9.</b>	<b>Allotments</b>
	Discuss quotes received for clearing plots 2a and 2b.
<b>10.</b>	<b>Defibrillators</b>
	Discuss/approve the replacement of 4/6 defibrillators. Update on grant progress for replacement of Defibrillators - JG
<b>11.</b>	<b>HIP Plan</b>
	To review email received from Nigel Rowe (circulated to councillors 22 October 2024)
<b>12.</b>	<b>Christmas Tree</b>
	Approve the purchase of a Christmas tree for the Upper Green.
<b>13.</b>	<b>Planning</b>
	There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed. Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.
	Email received from the head of planning TWBC, Carlos Hone to minutes received from the September meeting – circulated to councillors on 21 October 2024

<b>14.</b>	<b>Correspondence to Clerk</b>
<b>15.</b>	<b>Public Intervention</b>
	The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
	<b>Date of Next Meeting</b>
	<ul style="list-style-type: none"> <li>• 03 December 2024 – Precept Meeting</li> <li>• 10 December 2024</li> <li>• 14 January 2024</li> </ul>

**Julie Horan**

Clerk to Sandhurst Parish Council

**CC: For Information**

County Cllr Seán Holden  
 Borough Cllr Ellen Neville  
 Borough Cllr Tom Dawlings  
 Borough Cllr Beverley Palmer