



PARISH COUNCIL OF SANDHURST, KENT

Please reply to Catherine Catt, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850295

To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place remotely using ZOOM on **Tuesday, 13 April 2021 at 19.00 hrs** when the business detailed on this Agenda will be considered.

Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

Catherine Catt : Parish Clerk

6 April 2021

AGENDA

Item No	
1.	Welcome & Apologies
	To receive apologies as reported at the meeting
2.	Declarations of Interest & Ratification of New Parish Councillor
	- To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests - To ratify the Staffing Committee's decision to invite Mrs Lisa Erwood to join the Parish Council
3.	Approval of Minutes
	To resolve that the Minutes of the meeting of the Council held on 9 March 2021 are a true record of the meeting. Members are reminded the only issues relating to the minutes that can be discussed is their accuracy.
4.	Finance & Accounts

	<u>Accounts</u> - To approve accounts retrospectively for payment from 1 March to 31 March 2021 - To receive details retrospectively of receipts from 1 March to 31 March 2021 <u>Year End 2020/21</u> - To receive the forecast for the end of the financial year 2020/21 - To consider the revised forecast monitoring spreadsheet <u>Internal Auditor</u> - Lionel Robbins
5.	Annual Review of documentation
	To review and accept the following document: Financial Risk Assessment
6.	ELECTIONS & SUBSEQUENT MEETINGS
	<u>Election : 6 May 2021</u> - Update <u>Annual Parish Council Meeting : 18 May 2021</u> - Election of Chairman <u>Annual Parish Meeting : 22 June 2021</u> - Agenda Items - Presentations
7.	Allotment
	To receive an update on the new allotment tenancy agreement and lettings policy
8.	Social Media
	To consider the use of social media to reach as many residents as possible
9.	5-Year Maintenance Plan
	To receive the draft 5-year maintenance plan prepared by Cllr Rogers
10.	Planning Applications
	<u>21/00728/FULL</u> - Conversion of two detached single storey outbuildings to form two holiday lets - Cowbeach Farm, Back Road, Sandhurst TN18 5JX <u>21/00795/FULL</u> - Proposed canopy over front door, replacement windows and painting of roundel - Boxhurst Oast, Boxhurst, Sandhurst TN18 5PE <u>21/00796/LBC</u>

	- Listed building consent - Proposed canopy over front door, replacement windows and painting of roundel - Boxhurst Oast, Boxhurst, Sandhurst TN18 5PE <u>21/00825/OUT</u> - Deferred to Planning Committee meeting 27 April 2021
11.	Correspondence to the Clerk & Points of Information
	As received by the Clerk
12.	Public Intervention
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary
13.	Councillor & PCSO Intervention
	- KCC Councillor Holden - TBC - TWBC Councillor Bland – TBC - PCSO Fuller - TBC
14.	Date of Next Meeting
	27 April 2021 : Planning Committee Meeting 18 May 2021 : Annual Parish Council Meeting 8 June 2021 : Parish Council Meeting 22 June 2021 : Annual Parish Meeting

CATHERINE CATT

Clerk to Sandhurst Parish Council

CC: For Information

County Cllr Seán Holden
Borough Cllr Godfrey Bland
PCSO Fuller