



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Cranbrook, Kent TN18 5JS 01580-850295

## To: Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council at the Old School Hall on **Tuesday, 08 November 2022 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the Meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk  
01 November 2022**

## AGENDA Parish Council Meeting 08 November 2022, 7.00pm

Item:	
1.	<b>Apologies for Absence</b> As reported at the meeting
2.	<b>Declarations of Interest</b> To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests
3.	<b>Approval of Minutes</b> To resolve that the Minutes of the meeting of the Council held on 11 October 2022 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy

4.	<b>Matters Arising</b>
	<p>Memorial Bollards Update</p> <p>Outcome of conversation with contractors regarding the possible resurfacing of the Playing Field Car Park - DR</p> <p>To receive quotes from Local Solicitors, for agreement to be drawn up for the use of heated defibrillator boxes on the Swan and the Baptist Church - JH</p> <p>To approve terms of reference for Allotment Sub committee - CR</p> <p>Update on Allotment Holders who would like to sit on Allotment Sub committee</p>
5.	<b>Councillor Intervention</b>
	<p>KCC Councillor Holden</p> <p>TWBC Councillor Bland</p>
6.	<b>Finance &amp; Accounts</b>
	<p><u>Accounts</u></p> <p>To approve accounts retrospectively for payment from 1<sup>st</sup> October to 31<sup>st</sup> October 2022.</p> <p>To receive details of receipts in from 1<sup>st</sup> October to 31<sup>st</sup> October 2022.</p> <p>To note the bank reconciliation at 31<sup>st</sup> October 2022.</p> <p><b>PRECEPT:</b></p> <p>Review forecast for this financial year and requirements for next year's precept.</p>
7.	<b>Defibrillators</b>
	<p>Update on Defibrillator storage - JH</p> <p>Progress with Power Companies - DR</p>
8.	<b>OSH</b>
	<p>Update on refurbishment works</p> <p>Key Safe - To suggest the key safe code is regularly changed - JH</p> <p>Requested to advertise the OSH in the Wealden Ad - MG</p> <p>Approval of OSH booking form and terms and conditions</p>
9.	<b>OSH/Pavilion/Toilet Block</b>
	<p>Update on renovations - DR</p>
10.	<b>Committees</b>
	<p>To receive reports from sub-committees</p>
11.	<b>Allotments</b>
	<p>To review and approve amended clause 3.3 of the Allotment Tenancy Agreement.</p>
12.	<b>Neighbourhood Plan</b>
	<p>To receive an update - KO</p>
13.	<b>PAT Testing</b>
	<p>To receive an update - DR</p>

14.	<b>Planning Applications</b>
	<b>Appeal A Ref: APP/M2270/C/20/3246942</b> <b>Appeal B Ref: APP/M2270/C/20/3246943</b> Land south of Oakland's Farm, Bodiam Road, Sandhurst, Kent TN18 5LE Decision Notice Date: 04 March 2022 – 6 Months to comply (04 September 2022). Update JH
	<b>Application: 22/03035/NMAMD</b>
	Address: Land South Of Ringle Green, Sandhurst, Kent Proposal: Non material amendment in relation to 21/03676/REM (Amendment to size and location of window on side elevation of plot 13)
	<b>Application: 22/02613/FULL</b>
	Proposal: Change of use from mixed commercial/residential use to residential only. Address: Sandhurst Tea Rooms, Queen Street, Sandhurst, Kent, TN18 5HY Comments by: 14 November 2022
15.	<b>Precept</b>
	To agree a revised Precept meeting date
16.	<b>Correspondence to the Clerk</b>
	Request from Mr Johnson to put a memorial bench on Lower Green.
17.	<b>Public Intervention</b>
	The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.
18.	<b>Date of Next Meeting</b>
	December 2022 - Precept Meeting - Date to be agreed 13 December 2022 10 January 2023

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Seán Holden  
Borough Cllr Godfrey Bland  
Borough Cllr Ellen Neville  
PCSO Tom Costin