



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 10 October 2023 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**01 October 2023**

## AGENDA

| Item |  |
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| 1.   | <b>Apologies for Absence</b><br>As reported at the meeting.  |
| 2.   | <b>Declarations of Interest</b><br>To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.   |
| 3.   | <b>Approval of Minutes</b><br>To resolve that the Minutes of the meeting of the Council held on 12 September 2023 are a true record of the meetings. The only issue relating to the minutes that can be discussed is their accuracy. |
| 4.   | <b>Councillor Intervention</b><br>KCC Councillor Holden TBC<br>TWBC Councillor Bland TBC   |
| 5.   | <b>Matters Arising</b><br>Website review - JH  |

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| 6.  | <p><b>Finance &amp; Accounts</b></p> <p><u>Accounts</u></p> <p>To approve accounts retrospectively for payment from 01 September to 30 September 2023.</p> <p>To receive details of receipts in from 01 September to 30 September 2023.</p> <p>To note the bank reconciliation at 30 September 2023.</p> <p>To note the bank reconciliation at 31 August 2023.</p> <p>To note the bank reconciliation at 31 July 2023.</p> <p>To review forecast.</p> <p>Nest Work Place Pension</p> <p>External Audit Report 2022/23</p> <p>Discuss items for inclusion in setting budget for the year 2023/24</p>  |
| 7.  | <p><b>Allotments</b></p> <p>Discuss Tenancy agreement revisions.</p>   |
| 8.  | <p><b>Old Orchard Play Area</b></p> <p>To discuss proposal circulated at the last meeting.</p> <p>To discuss if to include the children in deciding what equipment should be included.</p>   |
| 9.  | <p><b>Christmas Tree</b></p> <p>Discuss and approve purchase of Christmas Tree for Upper Green.</p>  |
| 10. | <p><b>OSH</b></p> <p>Update on OSH - MG</p>  |
| 11. | <p><b>Toilet Block</b></p> <p>Discuss/approve installation of toilet roll holders in toilet block.</p>   |
| 12. | <p><b>Planning Applications</b></p> <p>Application: 23/02500/FULL<br/> Address: 8 Millers Meadow Marsh Quarter Lane Sandhurst Kent<br/> Proposal: Variation of Condition 10 of Planning Permission 21/00825/OUT - Alterations to landscaping to the garden of plot 8</p> <p>APPEAL REFERENCE: PROPOSAL:<br/> Appeal against Enforcement Notice PF/T016506 - Without planning permission the material change of use of land from a mixed use of agricultural and private equestrianism to a mixed use of agriculture and private equestrianism and the stationing of a mobile home for residential use.<br/> SEE REFERENCE 21/02714/FULL ON THE TWBC WEBSITE FOR ALL APPEAL DOCUMENTS. ADDRESS: Part OS Plot 3771 Standen Street Benenden</p> |

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|     | <p>Application: 23/02602/FULL<br/>       Address: Cowbeach Bodiam Road Sandhurst Cranbrook Kent<br/>       Proposal: Three bay car port and store (Revisions to approved scheme 19/00517/FULL)<br/>       Comments due: 20 October 2023</p> |
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| 13. | <b>Correspondence to the Clerk</b><br><br>Email from Steve Kent, Sandhurst Football Club<br>Email from resident regarding state of footpaths  |
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| 14. | <b>Public Intervention</b><br><br>The Chairman will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.  |
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| 15. | <b>Date of Next Meetings</b> <ul style="list-style-type: none"> <li>• 14 November 2023</li> <li>• 05 December 2023 - Precept Meeting</li> <li>• 12 December 2023</li> </ul>   |

**Julie Horan**

Clerk to Sandhurst Parish Council

**CC: For Information**

County Cllr Seán Holden  
 Borough Cllr Godfrey Bland  
 Borough Cllr Ellen Neville