



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 08 July 2025 at 19.00 hrs**, when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**02 July 2025**

## AGENDA

Item	
<b>1.</b>	<b>Apologies for Absence</b>
	As reported at the meeting.
<b>2.</b>	<b>Declarations of Interest</b>
	To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.
<b>3.</b>	<b>Approval of Minutes</b>
	To resolve that the Minutes of the meeting of the Council held on 10 June 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy. To resolve that the Minutes of the Extraordinary Planning Committee meeting of the Council held on 23 June 2025 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy.
<b>4.</b>	<b>Councillor Intervention</b>
<b>5.</b>	<b>Finance &amp; Accounts</b>
	<b>Accounts:</b> To approve accounts retrospectively for payment from 01 June 2025 to 30 June 2025 To receive details of receipts from 01 June 2025 to 30 June 2025 To note the bank reconciliation at 30 June 2025 <b>Forecast:</b> To review the forecast

<b>6.</b>	<b>Playing Field, Car Park</b>
	<b>Playing Field Knee Rail:</b> Approve quote received for additional 6m fencing - DR <b>Playing Field Grass:</b> Top Dressing AK/DR <b>Bike Ramps:</b> Update CW <b>Replacement Stopcock:</b> Retrospectively approve payment of £236.82 to Nigel Collison for replacing the eroded stopcock on the playing field. <b>Replacement Tap in Toilet Block:</b> Retrospective approval required for the replacement tap and pipework costing £22.89 <b>First Aid Kit:</b> Approve the purchase of a First Aid kit for the Pavilion <b>Hedge to the Right of the Play Area:</b> Establish ownership <b>Adult Gym Equipment:</b> Annual Safety Inspections
<b>7.</b>	<b>Old Orchard Play Area</b>
	<b>Vandalised Fencing:</b> What action to be taken <b>Grass Matting:</b> Discuss/approve quotes received - CR
<b>8.</b>	<b>Speedwatch</b>
	Report - CR
<b>9.</b>	<b>Water Hygiene</b>
	Approve contract for the coming year - DR
<b>10.</b>	<b>Unauthorised Access Insurance</b>
	Update - MG
<b>11.</b>	<b>Upper Green Hedge</b>
	Approval required for trimming - MG
<b>12.</b>	<b>Bollards</b>
	Discuss/approve quotes received - CR
<b>13.</b>	<b>Privacy/GDPR Policy</b>
	Review/approve policy - JH
<b>14.</b>	<b>Highway Improvement Plan (HIP)</b>
	Discuss progress and consider updating
<b>15.</b>	<b>Planning</b>
	<p>There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed.</p> <p><b>Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.</b></p>
	<b>Application: 25/01439/AGRIC</b> <b>Address:</b> Land Off Marsh Quarter Lane, Sandhurst, Kent, TN18 5NY <b>Proposal:</b> Prior Notification of agricultural or forestry development - Proposed access track
<b>16.</b>	<b>Correspondence to the Clerk</b>

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC: For Information**  
County Cllr Claudine Russell  
Borough Cllr Ellen Neville  
Borough Cllr Beverley Palmer  
Borough Cllr Tom Dawlings