



# PARISH COUNCIL OF SANDHURST, KENT

Please reply to Julie Horan, Parish Clerk, Old School, Back Road, Sandhurst, Kent TN18 5JS 01580-850273

## To : Members of Sandhurst Parish Council

I summon you to a meeting of Sandhurst Parish Council which will take place on **Tuesday, 09 July 2024 at 19.00 hrs** when the business detailed on this Agenda will be considered.

## Members of the Public and the Press are welcome to attend this meeting.

At the Chairman's discretion, up to 15 minutes will be set aside for questions from members of the public, each one of whom may be invited to speak for a maximum of 3 minutes in total relating to items on the Agenda or about issues of local concern. They have the right and are welcome to stay and observe the rest of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1. Please inform the Clerk if you wish to film or record the meeting.

Please contact the Clerk if you are unable to attend – Quorum for Council is 3 Members.

**Julie Horan : Parish Clerk**

**01 July 2024**

## AGENDA

| Item |   |
|------|---|
| 1.   | <b>Apologies for Absence</b><br>As reported at the meeting.   |
| 2.   | <b>Declarations of Interest</b><br>To receive Declarations of Interest on agenda items. Members are reminded that they must inform the Monitoring Officer of any changes to their Notification of Disclosable Pecuniary Interests.  |
| 3.   | <b>Co-option of a Parish Councillor</b><br>Decision to Co-opt a new Parish Councillor   |
| 4.   | <b>Approval of Minutes</b><br>To resolve that the Minutes of the meeting of the Council held on 14 May 2024 are a true record of the meeting and to resolve that the Minutes of the meeting of the Council held on 11 June 2024 are a true record of the meeting. The only issue relating to the minutes that can be discussed is their accuracy. |
| 5.   | <b>Councillor Intervention</b><br>Cllr Ellen Neville<br>Cllr Tom Dawlings<br>Cllr Beverley Palmer   |

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| <b>6.</b>  | <b>Finance &amp; Accounts</b>   |
|            | <p><u>Accounts</u></p> <p>To approve accounts retrospectively for payment from 01 June 2024 to 30 June 2024</p> <p>To receive details of receipts in from 01 June 2024 to 30 June 2024</p> <p>To note the bank reconciliation at 30 June 2024</p> <p>To review forecast</p> <p>Allotment Rent Charges for 2024/25</p>   |
| <b>7.</b>  | <b>Website</b>  |
|            | Approval is required for the revised website to replace the existing one  |
| <b>8.</b>  | <b>Pavilion/OSH/Car Park/Toilet Block</b>   |
|            | <p>Painting OSH Update</p> <p>Update on the installation of the barrier - DR</p> <p>Update on commencement of Legionella checks for OSH/Pavilion. Approval is required for the alteration to the pavilion loft to make sampling easier- DR</p> <p>PAT Testing – approval to be given for annual check to be undertaken</p> <p>Data SIM for CCTV at Pavilion – approval to purchase required</p> |
| <b>9.</b>  | <b>Old Orchard Play Area/Playing Field Adult Gym Equipment</b>  |
|            | <p>Update on the installation of new play equipment in the Old Orchard play area</p> <p>Adult gym equipment – discuss a suitable location and equipment options</p>   |
| <b>10.</b> | <b>John Fowle Trust Charity</b>   |
|            | Background on charity - Maureen Relf  |
| <b>11.</b> | <b>Speed Watch Report</b>   |
|            | Update - CR   |
| <b>12.</b> | <b>Neighbourhood Plan</b>   |
|            | Update - KO   |
| <b>13.</b> | <b>Defibrillators</b>   |
|            | Update on the status of defibrillators  |
| <b>14.</b> | <b>Hedges</b>   |
|            | Hedges around the village are encroaching on footpaths, discuss options available for getting hedges cut back   |
| <b>15.</b> | <b>Allotments</b>   |
|            | To discuss the security of the site   |
| <b>16.</b> | <b>Planning</b>   |
|            | <p>There will be an opportunity for members of the public to speak for a maximum of 3 minutes before the planning applications are discussed.</p> <p>Please remember a parish council is a statutory consultee in the planning process but has no statutory powers - only the right to comment.</p>   |
|            | <p><b>Application: 24/01490/FULL</b></p> <p>Proposal: Erection of deer fencing &amp; security gate (Retrospective)</p> <p>Address: Lords Wood, Sponden Lane, Sandhurst, Cranbrook, Kent, TN18 5NR,</p> <p>Comments by: 4 July 2024 (Extension granted until 11 July 2024)</p>   |

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| <b>17.</b> | <b>Village Archive</b><br>To discuss the best way to store / showcase the village archive.  |
| <b>18.</b> | <b>Litter Pick</b><br>Discuss additional date in August/September.  |
| <b>19.</b> | <b>Noticeboard – Sandhurst Cross</b><br>The glass has been broken, discuss/approve replacement glass/acrylic glass.   |
| <b>20.</b> | <b>Correspondence to Clerk</b><br>Regarding:<br>1. Dog mess on Upper Green<br>2. The Sandhurst farm shop site<br>3. Email from Nigel Rowe in acknowledgment of HIP Plan response from PC<br>4. Email regarding the rubbish at the Playing Field |
| <b>21.</b> | <b>Public Intervention</b><br>The Chair will allow 15 minutes for a public intervention at the appropriate point in the meeting if necessary.   |
|            | <b>Date of Next Meetings</b><br>• August – No meeting held<br>• 10 September 2024<br>• 08 October 2024<br>• 12 November 2024  |

**Julie Horan**  
Clerk to Sandhurst Parish Council

**CC:** **For Information**  
County Cllr Seán Holden  
Borough Cllr Ellen Neville  
Borough Cllr Tom Dawlings  
Borough Cllr Beverley Palmer